

List of actions for state registration and provision of conditions to start the activity of an **individual entrepreneur** on the territory of the Gomel Region*

Item №	Name of the action	Executor	The amount of the state fee (payment) and other payments	Payment recipient	Action completion date	The result of the action
1	Preparation of an application for state registration of an individual entrepreneur (hereinafter referred to as an entrepreneur)	Natural person				Application (signed by a natural person in the presence of an authorized employee of the registering authority)
2	Photo of an entrepreneur	Natural person	According to the tariffs	Organization that provides photography services	In accordance with the contract	Photo (size 3x4)
3	Payment of the state fee for registration of an entrepreneur	Natural person	0.5 of the base value	Financial Management of the Gomel City Executive Committee, financial departments of district executive committees – local budget	Payment is made before contacting the registration authority (not charged for electronic registration)	The original or a copy of the receipt of payment of the state fee, except in cases of payment of the state duty via United Payment and Information Space
4	Submission of documents for state registration of an entrepreneur	Natural person				Entry in the log of incoming correspondence of the registration authority
5	State registration of an entrepreneur	District Executive Committees, administrations of districts of Gomel at the place of residence (permanent registration of a natural person)	The presence of the payment document specified in paragraph 2 is mandatory, except in cases of payment of state fee via United Payment and Information Space		On the day of the request	An authorized employee of the registration authority enters information about registration into the Unified State Register of Legal Entities and Individual Entrepreneurs
6	Obtaining documents on state registration of an entrepreneur	Natural person	Not charged		The certificate of state registration is issued no later than the working day following the day of submission of documents for state registration.	Certificate of state registration; documents on registration with tax authorities, state statistics bodies, bodies of the Social Protection Fund of the Ministry of Labor and

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					The documents confirming the registration are issued within five working days after the state registration	Social Protection, the Belarusian Republican Unitary Insurance Company "Belgosstrakh"
7	Applying for the production of seals (stamps) – their production (optional)	Entrepreneur	In accordance with the contract	Organization that manufactures seals (stamps)	In accordance with the contract	Seal (stamps)
8	Submission of documents for opening a current account – opening an account (the list of documents is set out in subparagraph 2.3. paragraph 2 of Decree of the President of the Republic of Belarus dated January 16, 2009 № 1 (optional)	Entrepreneur	In accordance with the tariffs of banks	Selected bank	In accordance with the terms of the bank	Bank account

* it is subject to state registration if the type of activity is indicated in accordance with the list of types of activities permitted to be carried out as an individual entrepreneur, as defined by Resolution of the Council of Ministers of the Republic of Belarus dated June 28, 2024 № 457 "On Types of individual entrepreneurial activity"